

STYLE GUIDE

To streamline the editorial process, all work sent to *PASOS. Revista de Turismo y Patrimonio Cultural* | *PASOS. Journal of Tourism and Cultural Heritage* should follow this style guide closely.

The journal contains several sections, and you should make it clear to which section you are submitting your work:

Section	Content	Length (number of words)
Articles	Show research results. Although not compulsory, it is recommended that texts follow this structure: Introduction, Literature review or Theoretical framework, Method and Case study, Results, Analysis, Discussion and Conclusions.	Between 5,000 and 9,000.
Opinions and essays	Original papers on theory or methods that do not directly demonstrate the results of empirical research but make a specific contribution to tourism knowledge.	Between 3,000 and 5,000.
Research notes	Ongoing research projects with (non-definitive) partial results.	Between 3,000 and 5,000.
From the company	Texts that present the evolution of a business initiative or deployment of a product. This section is aimed at business people or institutional agents who discuss their experiences in texts.	Between 2,000 and 3,000.
Event reports	Reports that present the development of a tourism event (conferences, seminars, fairs, strategy and product presentations, etc.).	Between 2,000 and 3,000.
Book review	Reviews of books of interest to knowledge on tourism. They should include all the book's publication information and an image of the cover.	Between 2,000 and 3,000.

For all types:

Files must be anonymous, in other words, no data on the authors or authors' affiliations can be included. This information should only be given on the management system at ojs.pasosonline.org. Authors should fill in all the fields, not using abbreviations for institutions.

File format: The uploaded file should be in Microsoft Word format (*.doc; *.docx) or OpenOffice Writer format (*.odt).

Language: Papers will be published in the language used for submission (Spanish, Portuguese, English or French).

Margins: Three centimetres along all edges of the page.

Font: Texts should use Times New Roman or Arial in 10 point size (or similar). Notes should use the same font but in 9 point size. Fonts and font size should not vary. Italics (of the same font) should be used to emphasise a certain word or paragraph in the text. Line spacing should be set at 1.5.

Notes: Notes should always take the form of endnotes, using the same font as the rest of the text (Times New Roman or Arial) in 9 point size.

Title: The paper should include the title in bold, and it should not be written in upper case. The title in Spanish will be inserted underneath it. It is advisable for the title to be under 100 characters (including spaces).

Abstract: An abstract of the article (110-150 words) should be included in the same language as the article, along with an English translation. For articles written in English, the abstract should also be provided in Spanish. No bibliographical references or quotations may be used in the abstract. Paragraph breaks should also not be used.

Keywords: 5-7 keywords should be given regarding the main theme, together with an English translation if appropriate.

Text: The text must include at least the following sections: Introduction, other sections considered appropriate, Conclusion, Acknowledgements (if relevant) and Bibliography.

Tables, charts, illustrations, graphs and images: Articles can include any graphics deemed necessary. They should be referred to in the text and/or placed in a suitable location and accompanied by a description underneath. As well as being included in the original file, they should be uploaded onto the management system as additional documents at a resolution of no less than 300 x 300 pixels.

Abbreviations and acronyms: These should be properly spelled out and clearly defined when first used in the text.

Quotations and bibliography: APA style should be followed.

A practical guide in Spanish can be found at <http://www.javeriana.edu.co/cuadrantephi/pdfs/8.pdf>.

A practical guide in English can be found at <https://owl.english.purdue.edu/owl/resource/560/01/>.

Originality: A commitment is required from authors stating that their work is original and that they will not send their text for publication in other media.

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Please carry out a thorough check before uploading the text to the management system.